



## Building Permit Application

---

---

### **PLEASE READ ALL OF THE FOLLOWING INSTRUCTIONS**

### **PERMIT APPLICATION** **FOR** **Fireworks Display**

The work covered under this application may not be commenced before the issuance of a building permit. This application must be completely filled out and submitted to the Code Enforcement Officer.

#### **Site Plan Requirements:**

- The display operator/sponsor shall prepare and submit with the application for a permit a site plan to the CEO. This site plan shall comply with NFPA Section 1123 and shall contain the following additional information:
  1. Display site identifying significant ground features, public right-of-way, significant buildings or structures, overhead obstructions, parking areas and spectator viewing areas.
  2. Fallout area, including dimensions.
  3. North arrow.
  4. Likely wind direction.
  5. Location of significant roadways including access and control points.
  6. Traffic plans indicating the flow of vehicles into and out of the site before and after the event.
  7. Location of the emergency vehicle staging area and emergency access routes.
  
- **General Requirements:**
  1. The fireworks display operator shall be at least twenty-one (21) years of age and hold a current New York State license to conduct a fireworks display.
  2. All operator assistants shall be at least eighteen (18) years of age.
  3. The display operator and/or display sponsor shall be responsible for the clean-up of any fallout material that has landed upon adjoining property. The clean-up of adjoining property shall be conducted within 24 hours of the event.
  4. The CEO and/or his/her assistant shall determine the level of fire protection to be provided by the operator or sponsor. Standby fire marshals, fire fighters and fire equipment might be required.
  5. Whenever/wherever any condition deemed hazardous by the CEO and/or his/her assistant, show operator, or sponsor arises before or during a display, the display shall be interrupted or postponed until the condition or hazard is corrected. Such condition might include but not limited to weather conditions or crowd behavior.
  6. A certificate of insurance from both the sponsor and the operator of the fireworks display.
  7. If the display is to be set off on a navigable waterway, proof that the U. S. Coast Guard has been notified.
  8. If the display is to be set off by an airport, proof that a notice to Airmen (NOTAM) has been filed with the FAA.

#### **PERMIT LOCATION:**

- Upon approval of this permit, the "permit poster" must be posted on site in a visible area assessable to the Code Enforcement Officer.
  - During the inspection points (shown on back of permit poster) the CEO will initial the inspection performed.

Please **KEEP** this page for "informational" purposes

**PERMIT LENGTH:**

- This permit shall be effective for a period of one month from the date of issue. However, if the permit expires then the “original full amount” must be paid.

**AMENDMENTS TO THE DISPLAY:**

- Amendments to the application or to the plans and specifications accompanying the same may be filed at any time prior to the display; subject to the approval of the Code Enforcement Officer.

Application shall be made by the owner, agent, architect, engineer, or builder employed in connection with the proposed work. If application is made by a person other than owner, it shall be accompanied by an affidavit of the owner that the application and proposed work is authorized by the owner and that the owner authorizes the applicant to permit the CEO to enter premises without a search warrant.

PLEASE BE CERTAIN OF THE ZONING REGULATIONS THAT ARE IN EFFECT FOR THE AREA YOU ARE PLANNING TO BUILD IN.  
CONTRACTOR OR OWNER MUST CALL FOR INSPECTIONS AS NEEDED. A MINIMUM OF 24 HR. NOTICE IS NEEDED.

NOTE: IT IS THE RESPONSIBILITY OF THE OWNER OR CONTRACTOR TO CONTACT UNDERGROUND UTILITIES BEFORE ANY TYPE OF EXCAVATING. DIG SAFELY 1-800-962-7962

[Type text]

Please KEEP this page for “informational” purposes



**APPLICATION FOR BUILDING PERMIT**  
**Fireworks**

(This upper section for office use only)

DATE SUBMITTED: \_\_\_\_\_ PERMIT # \_\_\_\_\_

TAX MAP # \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

DATE DENIED: \_\_\_\_\_ REASON: \_\_\_\_\_

FEE: \$ \_\_\_\_\_ ZONING DIST: \_\_\_\_\_

Application is hereby made to the Code Enforcement Officer for the issuance of a building permit pursuant to all applicable codes, ordinances, and laws regulating the government erection, construction, enlargement, addition, alteration, repair, replacement, improvement, removal, demolition, conversion and change in the nature of the occupancy of any building or structure within the boundaries of the Town of Volney, at the below listed location.

\*\*\*\*\*

ADDRESS OF PROPERTY: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

NATURE OF WORK:

DESCRIBE PROPOSED USE AND SIZE OF THE NATURE OF WORK CHECKED ABOVE:

(include date and time of day the display will be held, if postponed give date/time also.)

ESTIMATED VALUE OF ALL WORK, MATERIALS AND LABOR FOR PROPOSED PROJECT:

\$ \_\_\_\_\_

The below signed applicant has read the instructions for application for the building permit and the instructions contained therein, and to the best of his/her knowledge the information given and accompanying this application for a building permit is accurate and true. The applicant agrees to comply with all applicable laws, ordinances and regulations, that all statements contained on this application are true to the best of his/her knowledge and belief and that the work will be performed in the manner set forth in the application and in plans and specification filed therewith.

\_\_\_\_\_  
PRINT NAME & DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT



---

---

**CONTRACTOR INFORMATION FORM**  
**(MUST BE FILLED OUT)**

TYPE OF CONTRACTOR: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_

CONTRACTOR PHONE #: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

WORKERS COMPENSATION CERTIFICATE #: **MUST FAX OR BRING IN WITH APPLICATION**

LIABILITY POLICY #: **MUST FAX OR BRING IN WITH APPLICATION**

POLICY EXPIRATION DATE: \_\_\_\_\_

SPONSORS WORKERS COMPENSATION CERTIFICATE #: **MUST FAX OR BRING IN WITH APPLICATION**

SPONSORS LIABILITY POLICY #: **MUST FAX OR BRING IN WITH APPLICATION**

SPONSORS POLICY EXPIRATION DATE: \_\_\_\_\_

**ALL SHEETS TO PACKET MUST BE "COMPLETED IN FULL" BEFORE PERMIT CAN BE ISSUED.**

**FAILURE TO DO SO MAY CAUSE A DELAY IN THE ISSUANCE OF THE PERMIT.**