ORGANIZATIONAL MEETING FOR 2021

VOLNEY TOWN BOARD

VOLNEY MUNICIPAL CENTER

DECEMBER 30, 2020 3:10PM

Supervisor G Hartranft opened the meeting forgoing the salute of the flag and roll call, both where done at the preceding Public Hearings.

**ROLL CALL:** Present-Councilor E Wavle ABSENT , Councilor G Stanard HERE , Councilor M Rusaw HERE , Councilor A Hamblin-Smith HERE , Supervisor G Hartranft HERE .

**RESOLUTION #2021-01**- CONDUCT & PROCEDURES OF MEETINGS

**RESOLVE** that all the same rules of conduct and procedures, as individually passed by resolution at the 2021 Organizational Meeting shall remain in effect in 2021 unless modified.

Moved by Councilor Hamblin-Smith, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-02**-REGULAR MEETING DAY & TIME

**RESOLVE** that the third Thursday of each month at 5:00 PM be designated as the date and time of the Regular Meeting of the Volney Town Board, unless otherwise stated. Further, the Bill Signing Workshop and Agenda Preparation Work Night, where all bills for the preceding month shall be audited and the agenda for Regular or Special Meetings will be discussed, will precede the Regular Meeting (on the Tuesday before the Regular Meeting) at 2:00 PM unless otherwise stated.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-03**-PRE-PAYMENT OF VOUCHERS

**RESOLVE** that the Town Insurances, Cable, Utility Bills, Union Dues, Retirement Payments and services to the Town that are agreed upon to be paid when received and completed to the Town’s satisfaction, shall be prepaid. They shall be reviewed and signed at the monthly Bill Signing Workshop session.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-04**-DESIGNATION OF OFFICIAL BANK

**RESOLVE** that **Pathfinder Bank** be designated as the official depository for regular banking and investing for the Town of Volney in 2021.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-05**-DESIGNATION OF OFFICIAL NEWSPAPER

**RESOLVE** that **The Palladium Times** be designated as the official Town Newspaper for 2021 and that the **Valley News** be designated as the alternate.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-06**-SUPERVISOR’S ANNUAL REPORT

**RESOLVE** that the Annual Financial Report be submitted by the Bookkeeper to the Town Clerk within ninety days after the close of the fiscal year. The Town Clerk will send an electronic copy to the State Comptroller and place a notice, within ten days of receiving the report, in the official newspaper stating that a copy of the Annual Report is on file in the Town Clerk’s office for public inspection Per Section 29-10a of Town Law.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-07**-AUTHORIZATION TO ATTEND SCHOOLS & SEMINARS

**RESOLVE** that the Assessor, Town Justices, Town Clerk, Deputy Town Clerk, Court Clerk, Constable, Supervisor, Town Board Members, Planning & Zoning Board Members, the Code Enforcement Officers, Historian, Highway Superintendent and the Receiver of Taxes be authorized to attend schools and seminars at the Town’s expense including mileage, not to exceed their contractual.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-08**-APPLICATION FOR RECREATION FUNDS

**RESOLVE** that the Youth Director shall be authorized to make application for Recreation Funds for the Youth Program for the year 2021.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-09**-MILEAGE REIMBURSEMENT

**RESOLVE** that the Town reimburse at the rate of $.50 per mile for personal vehicles used while on Town business.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-10**-HIGHWAY AGREEMENT FOR ROADS

**RESOLVE** that the Town Board and the Superintendent of Highways enter into an agreement relative to the expenditure of money for repairs and improvements on roads per Section 284 of the Highway Law. The Highway Superintendent will provide the Town Board with a list of roads planned for resurfacing in 2021.

Moved by Councilor G Stanard, Seconded by Councilor Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-11**-HIGHWAY SUPERINTENDENT AUTHORIZED TO BUY SMALL TOOLS

**RESOLVE** that the Highway Superintendent be authorized to purchase small tools, and other equipment up to $2,000.00 without competitive bidding and making purchases up to the State limit of $7,000.00, by getting quotes and having them approved by the Town Board.

Moved by Supervisor G Hartranft, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-12**-TOWN ROADS POSTING

**RESOLVE** to authorize the Highway Superintendent to post Town Road closures, as necessary, to prevent highway damage by travel from heavy vehicles during frost breakup, effective immediately upon publication in the official newspaper until May 1, 2021, pursuant to Article 51-Section 1660-11 of State Vehicle and Traffic Law.

Moved by Councilor M Rusaw, Seconded by Councilor Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-13**-TOWN INVESTMENTS

**RESOLVE** to authorize the Supervisor to invest funds, pursuant to Article 11 of the General Municipal Law, in General and Highway Accounts.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-14**-TOWN CLERK’S PETTY CASH

**RESOLVE** that the Town Clerk be authorized to retain $200.00 in petty cash for General transactions and $200.00 in petty cash for Conservation transactions.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-15**-TAX COLLECTION PETTY CASH

**RESOLVE** to authorize the Tax Collector to retain $250.00 in petty cash for tax purposes.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-16**-PAY SCALE FOR HOURLY EMPLOYEES

**RESOLVE** that the **Building Custodian** hourly wages shall be $15.00, the Substitute **Constable** hourly wages shall be $18.40, and the **second Assistant to the Town Clerk’s** hourly wages shall be $15.00 for the year of 2021. Payroll time sheets shall be made out and signed by department heads according to Town Law.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-17**-HIGHWAY EMPLOYEES PAYCHECK DISTRIBUTION

**RESOLVE** that the Highway Employees & Highway Superintendent shall be paid every two weeks.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Standard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-18**-PAYCHECK DISTRIBUTIONS

**RESOLVE** that all salaries/and or wages due employees and officials of the Town of Volney will be disbursedon the third Thursday of each month.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-19**-REIMBURSEMENT FOR BANK CHECKS RETURNED FOR INSUFFICENT FUNDS

**RESOLVE** to allow the Town Clerk, Tax Collector and Justice Court to charge $25.00 for reimbursement on checks returned for insufficient funds.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-20**-TOWN OFFICIALS REQUIRED TO ATTEND MEETINGS AND GIVE MEETING MINUTES AND END OF THE MONTH REPORTS TO THE TOWN BOARD AND TOWN CLERK

**RESOLVE** that the appointed Chairperson of the Planning and Zoning Boards, Secretary to all Board meetings, shall have the meeting minutes in to the Town Clerk no later than 7 days after said meeting. Chairperson of the Planning and Zoning Boards, Code Enforcement Officer, the Dog Control Officer, Historian, Recreation Director, Highway Superintendent, Assessor and Town Clerk are required to attend or send a representative to all the Regular Town Board Meetings and give a verbal and written report to the Town Board and Clerk.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-21**-AUTHORIZATION FOR THE TOWN CLERK TO ADVERTISE FOR PUBLIC NOTICES WITHOUT RESOLUTION

**RESOLVE** that the Town Clerk be authorized to advertise for public notices, when necessary, without a resolution.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-22**-ANNUAL REVIEW OF PROCUREMENT & INVESTMENT POLICY

**RESOLVE** that the Town Board reviews annually the Procurement and Investment Policies for the Town of Volney.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-23**-FILE UNDERTAKINGS & OATH OF OFFICES

**RESOLVE** that the Town Clerk will file Oath of Offices & Blanket Undertakings and send a copy of the resolution to the County, for Town Officers that manage money; Justices: Honorable James Aluzzi & Honorable Kelvin Kio, Court Clerk Tina Motyka, Town Clerk and Receiver of Taxes Sandra Austin and Deputy Town Clerk, Elaine Lockwood, Bookkeeper Jennifer Allen

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-24**-CONTRACT FOR TOWN ATTORNEY

**RESOLVE** that **Prosachik Law Firm, PLLC**be re-appointed as **Town Attorney for the Town of Volney** and **Dirk J. Oudemool** be re-appointed as **Attorney for the Town of Volney** for the year 2021 on an as needed basis. Term to end 12/31/2021.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-25**-APPOINTMENT OF BUILDING INSPECTORS/CODE ENFORCEMENT OFFICERS and FIRE INSPECTOR

**RESOLVE** that **Don Ryan** be re-appointed as the **Building Inspector & Code Enforcement Officer and William Hamacher** be re-appointed as the **Deputy Code Enforcement/ Building Inspector and Fire Marshall** for the year 2021. Terms will end 12/31/2021.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-26**- CODE ENFORCEMENT CLERK APPOINTMENT

**RESOLVE** that **John Parrish** shall be re-appointed as **Code Enforcement Officer’s Clerk** for the year 2021. Term to end 12-31-2021.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-27-**APPOINTMENT OF CONSTABLE

**RESOLVE** that **Robert Dalton** shall be re-appointed as **Constable with Richard Wood, Richard Cole and Leland Dusharm** to be re-appointed as **Deputy Constables** on an as needed basis for the year of 2021. Terms to end 12/31/2021.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw ,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-28**-APPOINTMENT OF CUSTODIAN

**RESOLVE** that **Wendell Howard** shall be re-appointed as **Custodian** for the Volney Municipal Center for the year 2021. Term will end 12/31/2021.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-29**-APPOINTMENT OF DOG CONTROL OFFICERS

**RESOLVE** that **Donald Mason** and **Pamela Mason** shall be appointed as **Dog Control Officers** for the year 2021. Terms will end 12/31/2021.

Moved by Councilor A Hamblin-Smith, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – N , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 3 To 1 1 Absent

**RESOULTION #2021-30**-APPOINTMENT PLANNING BOARD MEMBER

**RESOLVE** that Victor Runeareshall be re-appointed as a member to the **Planning Board** for a term of five years. Term will end 12/31/2025

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-31**-APPOINTMENT OF PLANNING BOARD CHAIRPERSON

**RESOLVE** that Brad Chesbro shall be re-appointed as **Chairperson of the Planning Board** for one year. Term will end 12/31/2021. The Chairperson will be responsible for themselves or someone from their committee to attend the Town Board monthly meeting each month with their report to read.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-32**-ASSESSOR CLERK APPOINTMENT

**RESOLVE** that **Deborah O’Hern** shall be re-appointed as **Assessor’s** Clerk for the year 2021. Term will end 12-31-2021.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-33**-APPOINTMENT ZONING BOARD OF APPEALS MEMBER

**RESOLVE** that Gary Roik shall be re-appointed as a member to the Zoning Board of Appeals for a term of five years. Term will end 12/31/2025.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-34**- APPOINTMENT ZONING BOARD OF APPEALS CHAIRPERSON

**RESOLVE** that Gregory D Hartranft shall be re-appointed as the **Zoning Board of Appeals Chairperson** for the year 2021. Term will end 12/31/2021. The Chairperson will be responsible for themselves or someone from their committee to attend the Town Board monthly meeting each month with their report to read.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-35**-RECREATION DIRECTOR APPOINTMENT

RESOLVE that **Karen Kio** shall be re-appointed as **Recreation Director** for the year 2021. Term will end 12/31/2021.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-36**-REGISTRAR OF VITAL STATISTICS APPOINTMENT

**RESOLVE** that **Sandra Austin** be re-appointed as the **Registrar of Vital Statistics** and **Elaine Lockwood** be re-appointed as **Deputy Registrar of Vital Statistics** for the year of 2021. It is further resolved that the Registrar be allowed to charge $10.00 for each certified copy of death, birth, marriage and $22.00 for genealogy and $40.00 for the issuance of marriage licenses.

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-37**-TOWN CLERK AUTHORITY TO PURCHASE GOODS AND SUPPLIES for 2021

**RESOLVE** to authorize the Town Clerk Sandra Austin to purchase supplies at her discretion for all departments with mileage reimbursement.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-38**-COURT CLERK APPOINTMENT

**RESOLVE** that **Tina Motyka** shall be re-appointed as **Court Clerk** for the year 2021. Term will end 12/31/2021.

Moved by Councilor G Stanard, Seconded by Supervisor G Hartranft,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-39**-SECRETARY TO PLANNING, ZONING, ZONING UPDATE BOARDS, AND ASSESSMENT BOARD OF REVIEW

**RESOLVE** that **Karen Ridgeway** be re-appointed as **Secretary to the Planning, Zoning, Zoning Update, Boards** and **Assessment Board of Review** for the year 2021. Minutes of all meeting are to be received 7 days after the meeting. Terms will end 12/31/2021.

Moved by Supervisor G Hartranft, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOULTION #2021-40**-SALARIES OF ELECTED AND APPOINTED OFFICIALS

**RESOLVE** that the salaries of all elected and appointed officials be paid as stated in the **2021 Final Budget.**

Moved by Councilor M Rusaw, Seconded by Councilor A Hamblin-Smith,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-41**-ASSESSMENT BOARD OF REVIEW APPOINTMENT

**RESOLVE** that **Rick Kitts** shall be appointed as a member to the **Assessment Board of Review** for a term of five years. Term will end 09/30/2025.

Moved by Councilor A Hamblin-Smith, Seconded by Councilor G Stanard,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

**RESOLUTION #2021-42**-ZOING AND PLANNING BOARD PAYROLL

**RESOLVE** that **Zoning and Planning board members will be paid upon attendance of regular committee meetings**. Pay will be received by each member that attends the regular monthly meetings on the Third Thursday of that month. Regular scheduled meetings are; Zoning are the first Monday of each month and Planning are the first Tuesday of each month.

Moved by Councilor G Stanard, Seconded by Councilor M Rusaw,

Roll Call: Councilor E Wavle – A , Councilor G Stanard – Y , Councilor M Rusaw – Y ,

Councilor A Hamblin-Smith – Y , Supervisor G Hartranft – Y ,

Motion Carried 4 To 0 1 Absent

MEMBERS IN CHARGE

* Municipal Building & Grounds- Gregory W Hartranft
* Seniors Citizens Program-Margaret Rusaw
* Sole Assessor-Town Board will act as the committee
* Dog Control-Gregory W Hartranft
* Youth Program-Ariane Hamblin-Smith
* Custodians-Sandra Austin
* Playground & Recreation-Gregory W Hartranft
* Fire Corporation-Edward Wavle & Garry Stanard
* Code Enforcement-A Hamblin-Smith, Edward Wavle, and Garry Stanard
* Water Districts-Sandra Austin& Gregory W Hartranft
* Insurance-Town Board will act as a whole committee
* Planning, Zoning & Zoning Update-Greg W Hartranft and Garry Stanard
* Ethics-Town Board will act as a committee
* Highway-Town Board will act as a committee\*\*

\*\*The Town Board acts as a Committee as a whole in accordance with Highway Law, Section 265.

## Supervisor’s Personal Appointments

## Deputy Supervisor-Garry Stanard

Historian-Debra Allen

Bookkeeper-Jennifer Allen

Town Clerk’s Personal Appointments

Elaine Lockwood

Jennifer Allen

**FUTURE MEETINGS**

JANUARY 4, 2021----Zoning Board Meeting -7PM

JANUARY 5, 2021----Planning Board Meeting -6:30PM

JANUARY19, 2021----Bill Signing Meeting - 2PM

JANUARY21, 2021----Town Board Meeting 5PM

The meeting was adjourned at 3:35 PM

Respectfully submitted,

Sandra L Austin

Volney Town Clerk