WORKSHOP

MARCH 16, 2021 2:00PM

Present: Supervisor Greg Hartranft, Councilor Garry Stanard, Councilor Margaret Rusaw, Highway Superintendant Roger Dunsmoor, Engineer Ian Yerdon, Sandra March, Larry Rowlee, Taber Rowlee, and Town Clerk Sandy Austin.

Meeting started with the board signing vouchers and Ian Yerdon presenting the C2AE update, full report on file in clerk’s office. Main points were Mt Pleasant/Bateman/Distin Project is going forward with contractor bids. CR 6/Maple Ave Project was approved to move forward. Town hall project is also going forward and the board will form a committee to work on the project. Ian and Sandra March left the meeting at 2:35pm

Larry and Taber Rowlee spoke to the board in regards to the town hall project. Taber has gone through the evaluation and has suggestions for the town. Rowlee construction would like to be part of the committee and have the ability to do design through construction. A call to our attorney will be made to confirm any conflict of interest issues and also if the town is required to pay prevailing wages or not. The board has requested to do some walk through of other projects they have completed. Larry and Taber left the meeting at 3:10pm

Town Clerk, Sandy gave a quick update with the office status.

1. Extra resolutions for Thursday meeting: 2

1-Emergency Plan required by state

2- New forms and procedures for the town.

Current form changes include adjustments to time sheets/purchasing orders/travel reimbursement/mileage forms.

1. Spectrum was in and did the upgrade on the WIFI and set up 3 ports for the fax lines. More is needed for the credit card machines and the security system.
2. Requested that a deadline date be set for the employees to turn in any reimbursement request. (Mileage-travel expenses-etc.) The date will be by the 7th of each month. That gives time to process the request and put it in the system to create a voucher before the work sessions.
3. A sample of standard work days was passed out and the board was asked to review them and let the clerk know of any changes they would like to make. This will be on April’s resolutions to accept as the STD going forward for each title in the town of Volney.

Discussion was had in regards to the many campers that are showing up in the town. Supervisor Hartranft has suggested a possible seasonal permit to allow people to stay in their campers on a temporary basis and not be used over winter months. The board will discuss this possibility with the codes department and the attorney to get the legal procedures.

Highway Superintendent Roger requested to purchase a new pressure washer, steam cleaner. The board gave him permission to purchase this item.

The board reviewed the codes report on open inspections and complaints.

G. Hartranft stated that a representative for the Fulton Race Track will be coming in at 3:00 next Tuesday 3/23/2021 to go over their schedule.

Having no more business the meeting adjourned at 4:02 pm

Respectfully submitted,

Sandra L Austin

Volney Town Clerk