REGULAR MEETING

VOLNEY TOWN BOARD MEETING

VOLNEY MUNICIPAL CENTER

FEBRUARY 18, 2021 at 5:07PM

.

Supervisor G Hartranft opened the meeting at 5:07 PM foregoing the salute and roll call as they were done at the preceding public hearing.

**Roll Call**: Councilor G Stanard Here; Councilor E Wavle Absent;

Councilor M Rusaw Here; Councilor A Hamblin-Smith Here; Supervisor G Hartranft Here

**Announcements:**

**Department Reports:**

**Volney VFC: was submitted and reported by Ryan Buck 2nd Assistant Chief**

We hope that 2021 finds you all in better spirits than 2020! Our goal is to provide a short report with some insight on activities going on at the VVFC. In 2020 the VVFC was dispatched on 386 alarms. January of this year we have been dispatched on 46 alarms. On this past Friday we were dispatched on three separate structure fire call, while not simultaneously, they were within a short span of time. We are pleased to report that no homes were lost, property damage was minimal and there were no injuries. Fundraising-Chicken BBQ planned for March 27th. Also we continue to the annual direct mail fundraising campaign. Due to COVID and health department regulations we have been unable to hold the dance or bingo which were held once weekly, Monday and Tuesday evenings respectively. Also due to COVID we were not able to hold our annual installation banquet (so no,, the town’s invite was not lost in the mail) We will be moving our annual election of officers from December to April to be in line with our budget cycle. We continue to apply for as many grants as possible. We continue to improve our infrastructure. Some notable improvements are the new roof at station one and Plymovent vehicle exhaust capture system at both stations. Cancer is the number one killer for firefighter deaths. We are anticipation offering an open forum for town residents and board members at the beginning of our monthly meeting should anyone have any questions for us. We will advise when that forum will be available. As always we look forward to working together with the town and thank you for your time this evening.

Adam Howard added that the fire department has worked hard and has received several grants totally 192,000. These grants were for the exhaust system, educational tools, and hose updates.

**Assessor: NO REPORT PROVIDED**

**Building Inspector/Fire Marshall:** was submitted by Don Ryan and reported by Councilor G Stanard

Don Ryan did 48 Building Permit Inspections; William Hamacher did 3 fire inspections, 17 inspections due to complaints, and one inspection due to fire notification.

**Dog Control:** was submitted by Don & Pam Mason and reported by Councilor M Rusaw

26 calls received, 1 dog housed at the kennel, 1 dog transferred, 0 dogs reported lost, 0 dogs redeemed, 0 dogs Euthanized, 1 dog bite reported, 0 appearance tickets issued. 137.6 miles reported. State inspection passed. 1 repair is needed, the outside light needs replacing.

**Highway:** submitted and reported by Roger Dunsmoor

Supplies & maintenance-$31,239.03 Payroll-$43,304.84 for a total of $74,543.84.

Machinery Repair-286 hours,

Plowing & Sanding-970 hours,

Paving & Cold Patch-96 hours,

Drainage & Culverts-16 hours,

Tree Work-134 hours,

 2698 gallons of diesel fuel and 286 gallons of gas were used.

**Historian:** was submitted by Debra Allen and reported by Councilor A Hamblin-Smith

I have received notice that we have been awarded a grant for a Legends and Lore roadside marker for the Great Bear Recreational Area. The display this month is on home canning. I am working on a display about the one room schools, but this may take some time. Ongoing projects include: Gathering information on people buried in the cemeteries and Going through the pre 1910 bills found upstairs.

**Recreation:** was submitted and reported by Karen Kio

Our first trip of the year was on Saturday, February 6th for a sledding party at Battle Island. We had 39 in attendance. The kids enjoyed hamburgers, hot dogs Mac & Cheese, hot cocoa and cookies after sledding. I am still waiting on the amount of funds we will receive this year from NYS via the Oswego County/City Youth Bureau. The youth bureau board has not met yet sitting COVID as the reason. AS soon as I hear from them I will be able to plan this year’s events accordingly.

**Planning:** was submitted by Karen Ridgeway and reported by Brad Chesbro

Planning Board

February 2, 2021

Attending: Chairperson Brad Chesbro, Victor Runeare, Jim LaDue, Jerry Seguin and Vicki Leroux.

The Planning Board Meeting was opened at 6:30 PM.

Old Business:

Chairperson Chesbro informed the board that John Cook, who owns the auto sales business on County Rte 6, was advised by The Code Enforcement Office that he needed to go through a site plan approval for his business.  Mr. Cook was sent a letter recommending he attend The Planning Board Meeting.  Victor Runeare asked if he had filled out a packet. Brad Chesbro said that he had not.  Victor Runeare said that he should fill out the packet before coming to the meeting. Chairperson Chesbro said that he would tell John Parrish to let Mr. Cook know that he needed to fill out a packet for the Planning Board.

New Business:

There was no new business discussed.

Minutes:

Brad Chesbro made a motion to accept the January 2021 minutes as written.

Jerry Seguin seconded the motion.  Vote was held as follows: Brad Chesbro-aye; Jim LaDue-aye; Jerry Seguin-aye; Vicki Leroux-aye and Victor Runeare-aye.  Motion carried.

Brad Chesbro made a motion to close the meeting at 6:35 PM.

Jim LaDue seconded the motion.  Vote was held as follows: Brad Chesbro-aye; Jim LaDue-aye; Jerry Seguin-aye; Vicki Leroux-aye and Victor Runeare-aye.  Motion carried.

The next Planning Board Meeting with be held on Tuesday March 2, 2021 at 6:30 PM.

These minutes were submitted by Karen Ridgeway.

**Zoning:** was submitted by Karen Ridgeway and reported by Supervisor G Hartranft

Zoning Board

February 1, 2021

Attending: Chairperson Greg Hartranft, Gary Roik, Richard Forbes, Holly Carpenter and Jared Bellinger.

The Zoning Board Meeting was opened at 7:00 PM.
New Business:

Chairperson Hartranft said that the Code Enforcement Officer, Don Ryan, was going to stop by the meeting to go over a few Zoning Update changes but was unable to reach him on the phone.

Old Business:

Chairperson Hartranft said that he had driven by Mr. Wheelock’s boat port and noticed that the tarp had been taken down but was unsure what he intended to do with the structure.

Gary Roik asked if there was any information about when schooling would be held for the board. Town Supervisor Greg Hartranft said that he would find out from the Town Attorney.

Minutes:

Richard Forbes made a motion to accept the January 2021 minutes as written.

Jared Bellinger seconded the motion.  Vote was held as follows: Greg Hartranft-aye; Gary Roik-aye; Holly Carpenter-aye; Jared Bellinger-aye and Richard Forbes-aye.  Motion carried.

Greg Hartranft made a motion to close the Zoning Board Meeting at 7:05 PM.

Gary Roik seconded the motion.  Vote was held as follows: Greg Hartranft-aye; Gary Roik-aye; Holly Carpenter-aye; Jared Bellinger-aye and Richard Forbes-aye. Motion carried.

The next Zoning Board Meeting is scheduled for March 1, 2021 at 7:00 PM.

These minutes were submitted by Karen Ridgeway.

**Town Clerk:** was submitted and reported by Sandra Austin

 29 Certified Copies for $290.00

 1 Games of Chance for $25.00

 2 BINGO Proceeds for $8.31

 89 Dog Licenses for $1,120.00

 2 Marriage Licenses for $80.00

 6 Code Transactions for $320.00

**Total Revenue** in January 2021 was $1,843.31

Paid out to NYS Dept. of Ag. & Markets (Dog Licenses) $115.00

Paid out to State Comptroller for Games of Chance Licenses $15.00

Paid out to State Health Department for Marriage License $45.00

Total Revenue for the Town of Volney $1,668.31

Tax collection has slowed down some for a few weeks. The Town is currently 75% paid. Made payments out to the town districts last weekend.

**Resolutions:**

**RESOLUTION #2021-47-APPROVAL OF MINUTES**

**RESOLVE to approve the Regular Meeting minutes of January 21st 2021 as presented to the town board**.

Moved by Councilor A Hamblin-Smith Seconded by Supervisor G Hartranft

Roll Call: Councilor E Wavle \_A\_ Councilor G Stanard \_Y\_ Councilor M Rusaw \_Y\_

Councilor A Hamblin-Smith \_Y\_ Supervisor G Hartranft \_Y\_

**Motion Carried** \_\_\_4 \_\_\_to\_\_\_0\_\_\_ **Absent** \_\_\_1\_\_\_\_

**RESOLUTION #2021-48-PAYMENT OF VOUCHERS**

**RESOLVE to pay the following vouchers from the appropriate accounts as presented**

**to and verified by the town board on February 16th 2021.**

Vouchers # 023-049, General Fund in the amount of $23,271.81;

Vouchers # 019-036, Highway Fund in the amount of $41,336.37;

Vouchers # 002-003, SS01-Seneca Hill Sewer in the amount of $11,597.80;

Vouchers # 003, SW05 Oswego Health Water in the amount of $91.59;

Vouchers # 002, SW08 Airport Ext 1Water in the amount of $12,200.62;

Vouchers # 003, SW09 Kingdom Ext Water in the amount of $9,028.12;

Vouchers # 002, SW10 176/45 Water in the amount of $16,333.75;

Vouchers # 002, SW17 Service Area # 3 Water in the amount of $239.50;

Vouchers # 009-018, Trust & Agency in the amount of $25,314.41

 **Monthly Payroll Totals for January 2021**

Highway Gross $43,304.79 Net $31,104.25

General Gross $33,767.54 Net $27,025.54

Moved by Councilor G Stanard Seconded by Councilor M Rusaw

Roll Call: Councilor E Wavle \_A\_ Councilor G Stanard \_Y\_ Councilor M Rusaw \_Y\_

Councilor A Hamblin-Smith \_Y\_ Supervisor G Hartranft \_Y\_

**Motion Carried** \_\_\_4 \_\_\_to\_\_\_0\_\_\_ **Absent** \_\_\_1\_\_\_\_

**RESOLUTION #2021-49-TOWN BOARDS CONSIDERATION TO ADOPT LOCAL LAW OF 2021 ZONING LAW AND ORDIANCE UPDATED MANUAL**

 At a regular meeting of the Town Board

 For the Town of Volney held the 18th day of February 2021 at the Volney Town Hall, 1445 County Route 6, Fulton, New York.

**RESOLUTION WHEREAS**, the Town Board has considered adopting Local Law 1 of 2021 a local law accepting the zoning law update in the Town of Volney; and

**WHEREAS**, the Town Board has reviewed the proposed local law, held a public hearing regarding same, after notice, on the 18th day of February 2021 at which time members of the public had the opportunity to speak and comments were received regarding the local law; and

 **WHEREAS**, the Town Board further notified the Oswego County Planning Board pursuant to Article 12-B, Section 239 (l&m) of the New York State General Municipal Law and

**WHEREAS**, the Town Board has reviewed the requirements of the State Environmental Quality Review Act, and found that the proposed local law would be an Unlisted Action under said act, expressed its desire to act as lead agency and so notified the Oswego County Planning Board, Oswego County Health Department, Oswego County Highway Department, New York State Department of Agriculture and Markets, New York State Department of Environmental Conservation, New York State Department of Transportation, New York State Division of Historic Preservation, City of Fulton, Town of Granby, Town of Minetto, Town of New Haven, Town of Palermo, Town of Schroeppel, Town of Scriba, and U.S. Army Corps of Engineers; and

**WHEREAS,** after full discussion, the Town Board deems it in the best interest of the Town to adopt the proposed local law; and

 **NOW, THEREFORE**, on motion made by Supervisor Gregory Hartranft, seconded by Councilperson Margaret Rusaw, be it resolved as follows:

1. Town Board completed Part 2 and Part 3 of the Short Environmental Assessment Form on the record and determined that the proposed local law to be an Unlisted action, that the Town Board act as lead agency and determined the local law will not have a significant adverse environmental impact.
2. That the proposed local law is hereby adopted by the Town Board.

Motion passed as follows:

Gregory Hartranft, Town Supervisor AYE ~~NAY~~

Edward Wavle, Councilman ~~AYE NAY~~ ABSENT

Garry Stanard, Councilman AYE ~~NAY~~

Margaret Rusaw, Councilman AYE ~~NAY~~

Ariane Hamblin-Smith, Councilman AYE ~~NAY~~

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SANDY AUSTIN, Town Clerk

**RESOLUTION #2020-50- TOWN OF VOLENY JUSTICE COURT AUDIT END OF YEAR 2020**

**RESOLVE** **to accept the Justice Court Audit for Year Ending 2020 as present to the town board and to file said audit with State of New York Unified Court System**

Volney Town Board accepts the internal audit performed for the end of year 2020 and the Town Clerk will submit said audit to the NYS Unified Court System before March 1, 2021

Moved by Councilor M Rusaw Seconded by Councilor A Hamblin-Smith

Roll Call: Councilor E Wavle \_A\_ Councilor G Stanard \_Y\_ Councilor M Rusaw \_Y\_

Councilor A Hamblin-Smith \_Y\_ Supervisor G Hartranft \_Y\_

**Motion Carried** \_\_\_4 \_\_\_to\_\_\_0\_\_\_ **Absent** \_\_\_1\_\_\_\_

**RESOLUTION #2021-51-TOWN OF VOLNEY WORKPLACE VIOLENCE and HARASSMENT PREVENTION**

**BE IT RESOLVED THAT IT IS** **the policy of the Town of Volney to ensure a safe workplace and to reduce the risk of violence to our employees and citizens. It is a shared obligation of all employees and citizens, individually and collectively, to prevent and/or defuse actual or implied violent behavior (verbal or physical) at work.**

Any person who engages in a violent or threatening manner, either verbal or physical in nature, will be removed from the premises as quickly as safety permits.

At the Town’s discretion, employees and/or the public may be barred from the Town’s premises pending the outcome of an investigation. Any employee who engages in such behavior may be subject to disciplinary action up to and including termination, criminal penalties, or both.

**DEFINITIONS**

 Violent behavior on the job included, but it not limited to:

1. Causing or attempting to cause physical injury to another person;
2. Intentional destruction or threat of destruction of Town property or another person’s personal property:
3. Expressing intent to cause physical harm or emotional duress;
4. Acting in a hostile manner through unwelcome words, actions or physical contact not resulting in physical harm to another person.
5. Surveillance or stalking;
6. Possession of a weapon while on Town property or while on Town business without proper authorization;
7. Veiled threats of physical harm or intimidation;
8. Expression of suicidal or homicidal intent or thoughts; and
9. Unusual agitation or excitement, which may be accompanied by incoherent and/or irrational behavior or harassment.

**PROCEDURES**

 Reporting Procedures

1. Law Enforcement Officials will be notified as soon as possible of any situation that has the potential for immediate danger to the safety of an employee or any other person.
2. All employees are responsible to inform their immediate supervisor of any condition or

behavior that the employee experiences or witnesses and believes places the employee and/or others at risk of injury. Such actions may include but are not limited to:

1. Causing or attempting to cause physical injury to another person;

1. Possession of a weapon while on Town Property or while on Town business without proper authorization;
2. Expressing an intent to cause immediate physical harm; and
3. Intentional destruction or threat of immediate destruction of Town property or another person’s personal property.
4. Once notified a supervisor will report all employee concerns to the Town Board.
5. Take immediate action to end the dangerous or harassing behavior;
6. If appropriate, take appropriate disciplinary action
7. The Town Board will assure that a full investigation is made and will assist the Department Head in resolving the issue. Reports should be made regardless of whether the potentially dangerous person is a co-worker or a non-employee. Reports or incidents warranting confidentiality will be handled appropriately, and information will be disclosed to others on a “need to know” basis. This policy does not prevent employees from directly notifying law enforcement officials of the problems.
8. Emergency Situations-It is recommended that employees who are confronted by or who encounter an armed or dangerous person not attempt to challenge or disarm the individual. The employee should use his/her best judgment under the circumstances to avoid injury to him/her or others. If the employee is able to contact the Oswego county Sheriff, the NY State Police Department or emergency assistance safely, then the employee should do so immediately or as soon as possible.
9. Enforcement-Threats, threatening conduct, or any other acts of aggression or violence in the workplace will not be tolerated. Any employee determined to have committed such acts will be subject to disciplinary action, up to and including termination. Reports to law enforcement officials will be made as appropriate, Non-employees engaged in violent acts in or affecting law enforcement authorities during any investigation.
10. Eligibility for Rehire-Employees terminated for violating a provision of the policy shall not be eligible for rehire with the Town in any capacity.
11. This Resolution will be distributed to all Town of Volney employees and a copy will be displayed on the front hall bulletin board and a copy will be on record in the Office of the Volney Town Clerk to be signed by all employees

Moved by Councilor A Hamblin-Smith Seconded by Councilor G Stanard

Roll Call: Councilor E Wavle \_A\_ Councilor G Stanard \_Y\_ Councilor M Rusaw \_Y\_

Councilor A Hamblin-Smith \_Y\_ Supervisor G Hartranft \_Y\_

**Motion Carried** \_\_\_4 \_\_\_to\_\_\_0\_\_\_ **Absent** \_\_\_1\_\_\_\_

**RESOLUTION #2021-52-TOWN OF VOLNEY BOARD MEMBER PAYROLL**

**BE IT RESOLVED THAT TOWN BOARD MEMBERS, ELECTED OR APPOINTED, WILL BE PAID UPON ATTENDENCE OF REGUALR SCHEDULED MEETINGS OF THE TOWN BOARD**

The town board has resolved that any board member who misses both regular scheduled meetings in a given month will not receive their pay for that given month. There will be exceptions allowed upon town board approval of said absences.

Moved by Councilor G Stanard Seconded by Supervisor G Hartranft

Roll Call: Councilor E Wavle \_A\_ Councilor G Stanard \_Y\_ Councilor M Rusaw \_Y\_

Councilor A Hamblin-Smith \_Y\_ Supervisor G Hartranft \_Y\_

**Motion Carried** \_\_\_4 \_\_\_to\_\_\_0\_\_\_ **Absent** \_\_\_1\_\_\_\_

**PUBLIC COMMENTS:**

**We had several ladies from the Osteo Bone Builders Program in to speak to the town board in regards to the track. They stated how much they use and enjoy the track during the non winter months and if at all possible they would like to see it maintained over the winter. Phone number was taken and the supervisor will call them back with the board’s decision.**

**Future Meetings:**

MARCH 1, 2021--- Planning Board Meeting -6:30 PM

MARCH 2, 2021--- Zoning Board Meeting -7 PM

MARCH 16, 2021--- Bill Signing Meeting - 2 PM

MARCH 18, 2021--- Town Board Meeting- 5 PM

Having no more business, Supervisor G Hartranft asked for a motion to adjourn.

Motion to Adjourn by Councilor A Hamblin-Smith Seconded by Supervisor G Hartranft

**Motion Carried** \_\_\_4\_\_\_\_to\_\_\_\_0\_\_\_ **Absent** \_\_1\_\_\_\_

The meeting was adjourned at 5:32 PM

Respectfully submitted,

Sandra L Austin

Volney Town Clerk